

**HEMPHILL INDEPENDENT SCHOOL DISTRICT
P.O. BOX 1950 – HEMPHILL, TEXAS
PHONE (409) 787-3371 – FAX (409) 787-4005**

Glenn Pearson, Interim Superintendent

Sally Butler, Business Manager

Susan Smith
Elementary Principal

Paula Pruitt
Middle School Principal

Marc Griffin
High School Principal

Agenda

Thursday, January 17, 2008 – 7:00 p.m. – Administration Building

I. Members Present:

Absent:

II. Invocation:

III. Pledge To The Flag:

IV. Mission Statement:

V. Visitors And Comments:

VI. Approval Of Minutes:

1. Regular Board Meeting December 20, 2007

VII. Superintendent's Report:

1. School Board Training
2. Enrollment
3. Construction Progress Reports
4. District Site Based Committee Meeting
5. Academic Excellence Indicator System Report
6. Investments

VIII. Superintendent's Recommendations:

1. Recommend approval of calling the annual School Board Trustees Election on May 10, 2008.
2. Recommend approval to open a savings account for \$ 15,000 called the "Minton Achievement Fund".
3. Recommend approval of E-Rate Contracts for the 2008 – 2009 school year.
4. Recommend approval of student overnight trip requests.
5. Recommend approval to change Board Meeting date.

6. Adjourn for Executive Session
Allowed by Gov. Code 551.072 and 551.074.
7. Convene to Open Session.
8. Recommend accepting resignations.
9. Recommend employing personnel.

IX. Statement of Operations:

**X. Approval of Bills & Financial Report For The Month Of
December 2007**

**XI. Approval of Budget Amendment # 3 For The 2007 – 2008
School Year**

XII. Adjourn:

These closed sessions are authorized by the Texas Open Meeting Act, Texas Government Code Section 551.072 and 551.074.

A. Personnel.

No action or vote may be taken in the closed meeting. An open meeting will be held to consider and take action, if any, on items discussed in closed session.

If during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the Board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Texas Government Code, Chapter 551, Subchapters D and E. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting.

Section 551.071 – For the purpose of a private consultation with the Board’s attorney on any or all subjects or matters authorized by law.

Section 551.072 – For the purpose of discussing the purchase, exchange, lease or value of real property.

Section 551.073 – For the purpose of negotiating contracts for prospective gifts or donations.

Section 551.074 – For the purpose of considering the appointment, employment, evaluation, reassignment of duties, discipline or dismissal of a public officer or employee or to hear complaints or charges against a public officer or employee.

Section 551.076 – To consider the deployment, or specific occasions for implementation, of security personnel and devices.

Section 551.082 – For the purpose of considering discipline of a public school child or children.

Section 551.083 – For the purpose of considering the standard, guidelines, terms or conditions the Board will follow, or instruct its representatives to follow, in consultation with representatives of employee groups in connection with consultation agreements provided for by Section 13.901 of the Texas Education Code.

Section 551.084 – For the purpose of excluding a witness or witnesses from a hearing during examination of another witness.

Should any final action, final decision or final vote be required in the opinion of the Board with regard to any matter considered in such closed meeting, then such final action, final decision or final vote shall be at either:

- A. the open meeting covered by this notice upon the reconvening of this public meeting, or
- B. at a subsequent public meeting of the Board upon notice thereof, as the Board shall determine.

This notice was posted in compliance with the Texas Open Meetings Act at _____ .m.,
_____ (date).

Glenn Pearson, Interim Superintendent
Hemphill I.S.D.
For the Board of Trustees

Superintendent’s Report:

The Christmas Holidays passed very quickly, but everyone seemed happy to be back at school. Only one day will remain in the first semester after tonight’s Board Meeting. Student mid-semester report cards and 2006 – 2007 School Report Cards for each campus will be sent home by the students. A brief summary of the 2006 – 2007 Academic Excellence Indicator System (AEIS) report will be given by the Principals later in the meeting.

Our sympathy goes out to the family of Kay Boudreaux. She was a loyal and important part of our Shared Services Coop for many years. She will be sincerely missed.

January is School Board recognition month and the school district would like to honor you and your spouse by providing you with a meal and special recognition in the High School Cafeteria at 6:00 p.m. on January 17, 2008, just before the Board Meeting at 7:00 p.m.

1. School Board Training

Annually, at the meeting at which the call for election of Board Members is scheduled, the Board President is required to announce the Board Members’ compliance with the training requirements. The Board President is required to announce the name of each Board Member who has completed the required continuing education, who has exceeded the required hours of continuing education, and who is deficient in the required continuing education.

Please see backup information No. 1 for Board Members’ training hours.

2. Enrollment

School	2006 - 2007	2007 - 2008
High School	301	315
Middle School	280	264
Elementary School	<u>393</u>	<u>395</u>
Total	974	974

3. Construction Progress Reports

(1) New High School

The last day before the holidays I sent you a report concerning the cost of pulling and connecting the wire from the transformer to the secondary electrical enclosure. I was informed that the City could not do it, therefore, I told Mr. Wilcher to get Alexander Electrical Company to install the wiring. This will require a change order of \$ 2,284.00 from the contingency fund to complete the wiring. The installation of this wiring was not on the plans for bid. Mr. Wilcher informed me it was critical that we complete the wiring because he needed electricity in the building because of the needed climate control to dry out the floors in order to install flooring tile. He said it would take two months to dry out the concrete floors.

Mr. Wilcher informs me that he feels we are a little ahead of schedule toward completion of the building. Mr. Wilcher will probably be here at our meeting to give us a more detailed update.

(2) Softball Field

Before the holidays Sally and I met with Daniel and developed a punch list. They worked several days over the holidays and completed all of the list with the exception of the waterline leak in both bull pens and water standing behind home plate and the infield, also moving electrical plugs to the wall in dugouts. Items completed on the list included grading the back ditch, cleaning out road ditch and adding road material to the waterline ditch that crosses the road, placing top soil in places outside around the field, seeding the grassless areas around the field, filled the open areas under the outfield fence, carried off pile of rubbish.

Daniel will be here at our meeting and will have lighting certificates, guarantees for fencing, electrical, Fielder's Choice warranty, poison warranty, and netting warranty.

Our maintenance crew is installing the roof on both dugouts. I have not figured out why the architect sloped the dugouts.

Please go by and look at the field before our Board Meeting. I would like to accept the field from Chance Construction Company at this Board Meeting. Please call me if you want me to meet you at the field. I would like everyone to inspect the field before we accept it.

(3) Parking Lot

No progress has been made on the concrete work.

4. District Site Based Committee Meeting

A meeting has been scheduled for January 24, at 3:20 p.m. to discuss the D.A.T.E. Program and the 2008 – 2009 school calendar.

Please see tentative calendar in backup information No. 4.

5. Academic Excellence Indicator System Report

This report has information about the 2006 – 2007 school year. Each Principal will give a brief report relating to their campus. The campus report card will also be discussed. We are required to present the AEIS report and to send home campus report cards. Most of the information was discussed with you last Spring after we received the TAKS scores.

Marc Griffin will discuss the High School, Paula Pruitt will discuss the Middle School, and Susan Smith will discuss the Elementary School.

6. Investments

Our reserve funds for the New High School were bid out on December 21, 2007. We invested \$ 2,000,000.00 in CD's at First State Bank.

Please see Bids in backup information No. 6.

Superintendent's Recommendations:

1. Recommend approval of calling the annual School Board Trustee Election on May 10, 2008.

Calendar of Events:

1. February 9, 2008 – First day to file for place on ballot.
2. March 10, 2008 – Last day to file for place on ballot.
3. March 11, 2008 – First day to apply for ballot by mail.
4. April 10, 2008 – Last day to register to vote.
5. April 28, 2008 – First day of early voting.
6. May 2, 2008 – Last day to apply for ballot by mail.
7. May 6, 2008 – Last day of early voting.

Position # 4 and Position # 5 will be up for election.

2. Recommend approval to open a savings account for \$ 15,000 called the "Minton Achievement Fund".

This account will provide \$ 1,000.00 per year to Hemphill students in recognition of their achievement during the school year based upon their progress and accomplishments. This is a gift to the School District from John Minton, Jr., Robert Minton, and Rachel Minton Corley.

Please see backup information No. 2.

3. Recommend approval of E-Rate Contracts for the 2008 – 2009 school year.

Recommend the following low bids be approved for the 2008 – 2009 Federal E-Rate Computer Network Technology requests:

1. Components for a VOIP telephone solution for a total of \$ 39,348.85 from Computerland Network Technologies.
2. E-Rate eligible switches and hardware components for network upgrades for a total of \$ 180,566.24 from Computerland Network Technologies.
3. Telecommunication cabling labor and materials for a total of \$ 75,720.00 from A T & T.
4. ESC 7 Internet Services for a total of \$ 2,012.00 per month.
5. Maintenance Agreement on core builder for one year for \$ 1,837.00 from D P Solutions.
6. Three servers for a total of \$ 25,473.00 from D P Solutions.

Provided our requested E-Rate Funds are approved for the 2008 – 2009 school year we will pay 20 % of the amount approved by E-Rate.

Please see backup information No. 3.

4. Recommend approval of student overnight trip requests.

1. G/T	February 1, - 3, 2008	Austin	TCEA State Robotics
2. FFA	February 14 – 17, 2008	San Antonio	Show Projects
3. FFA	February 26 – 28, 2008	San Angelo	Ag Mechanics Show
4. FFA	March 4 – 6, 2008	Houston	Show Projects

Please see backup information No. 4.

5. Recommend approval to change Board Meeting date.

Our March Board Meeting is scheduled for Thursday, March 20, which is during the school's Spring Break. I would like to recommend we change it to Thursday, March 27.

6. Adjourn for Executive Session

Allowed by Gov. Code 551.072 and 551.074.

7. Convene to Open Session

8. Recommend accepting resignations.

Recommend we accept resignations from the following personnel:

(1) Stephanie Wilkerson - Accountant

9. Recommend employing personnel.