

**HEMPHILL INDEPENDENT SCHOOL DISTRICT
P.O. BOX 1950 – HEMPHILL, TEXAS
PHONE (409) 787-3371 – FAX (409) 787-4005**

Glenn Pearson, Interim Superintendent

Sally Butler, Business Manager

Susan Smith
Elementary Principal

Paula Pruitt
Middle School Principal

Marc Griffin
High School Principal

Agenda

Thursday, June 19, 2008 – 7:00 p.m. – Administration Building

I. Members Present:

Absent:

II. Invocation:

III. Pledge To The Flag:

IV. Mission Statement:

V. Visitors And Comments:

VI. Approval Of Minutes:

1. Regular Board Meeting May 19, 2008

VII. Texas Assessment of Knowledge and Skills Report by Monica Butler

VIII. Superintendent's Report:

1. Enrollment
2. TASA/TASB Workshop
3. Kathleen Conn Scholarship
4. Service Pen Awards
5. Baseball Regional Finalist
6. National Honor Society
7. Kindergarten Graduation
8. District Site Based Committee
9. Fitnessgram Program
10. Shared Services House Bid
11. New Instructional Facility Allotment (NIFA)
12. Forest Service Rural Schools Program
13. Building Progress

IX. Superintendent's Recommendations:

1. Recommend Board action on Policy Update 83.
2. Recommend amending Local Policy DC
3. Recommend approval of Employee Handbook.
4. Recommend approval of Student Handbook changes.
5. Recommend Overnight Trip Requests.
6. Recommend accepting bids for Bread and Milk/Juice supplies.
7. Recommend purchasing 28 Elmos, Projectors, and Installation.
8. Recommend purchasing 205 Computers and 17" Flat Panel Monitors.
9. Recommend purchasing 32 Network Printers.
10. Adjourn for Executive Session
Allowed by Gov. Code 551.072 and 551.074.
11. Convene to Open Session.
12. Recommend accepting employee resignations.
13. Recommend employing personnel.
14. Recommend reassigning personnel.
15. Recommend Land Purchase.

X. Statement of Operations:

XI. Approval of Bills & Financial Report For The Month Of May 2008

XII. Approval of Budget Amendment # 6 For The 2007 – 2008 School Year

XIII. Adjourn:

These closed sessions are authorized by the Texas Open Meeting Act, Texas Government Code Section 551.072 and 551.074.

A. Personnel.

No action or vote may be taken in the closed meeting. An open meeting will be held to consider and take action, if any, on items discussed in closed session.

If during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the Board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Texas Government Code, Chapter 551, Subchapters D and E. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting.

Section 551.071 – For the purpose of a private consultation with the Board's attorney on any or all subjects or matters authorized by law.

Section 551.072 – For the purpose of discussing the purchase, exchange, lease or value of real property.

Section 551.073 – For the purpose of negotiating contracts for prospective gifts or donations.

Section 551.074 – For the purpose of considering the appointment, employment, evaluation, reassignment of duties, discipline or dismissal of a public officer or employee or to hear complaints or charges against a public officer or employee.

Section 551.076 – To consider the deployment, or specific occasions for implementation, of security personnel and devices.

Section 551.082 – For the purpose of considering discipline of a public school child or children.

Section 551.083 – For the purpose of considering the standard, guidelines, terms or conditions the Board will follow, or instruct its representatives to follow, in consultation with representatives of employee groups in connection with consultation agreements provided for by Section 13.901 of the Texas Education Code.

Section 551.084 – For the purpose of excluding a witness or witnesses from a hearing during examination of another witness.

Should any final action, final decision or final vote be required in the opinion of the Board with regard to any matter considered in such closed meeting, then such final action, final decision or final vote shall be at either:

- A. the open meeting covered by this notice upon the reconvening of this public meeting, or
- B. at a subsequent public meeting of the Board upon notice thereof, as the Board shall determine.

This notice was posted in compliance with the Texas Open Meetings Act at _____ .m.,
_____ (date).

Glenn Pearson, Interim Superintendent
Hemphill I.S.D.
For the Board of Trustees

Superintendent’s Report:

1. Enrollment

School	2006 - 2007	2007 - 2008
High School	285	300
Middle School	273	269
Elementary School	<u>389</u>	<u>392</u>
Total	947	961

Our enrollment remains in the same range as it has over the past years. Our 9th grade is the largest class with an average of over 100 students this year with the 6th grade ending with 81 students.

Our appreciation to all our employees was expressed to them on the last day of school on May 30, for their hard work and dedication to the students of this school district. We had a very successful school year with many accomplishments, such as, Band competition, Athletic competition, UIL Academic winners in Elementary, Middle School, and High School, improved TAKS and Commended scores, also completion of the new Girls Softball Field and the progress made on the New High School.

Thanks to Mrs. Eddings, Mrs. Simmons, and Mr. Griffin for their organization and hard work for a successful graduation ceremony and to Mr. Griffin and his “Grad Night Committee” for another successful “Grad Night”.

2. TASA/TASB Workshop

In Dallas at the Dallas Convention Center, the Texas Association of School Boards annual workshop will be held on September 26 – 28, 2008. Please call Kelli if you plan to attend the workshop. Pre-registration is necessary in order to reserve hotel rooms.

A copy of the tentative agenda is included in backup information No. 2.

3. Kathleen Conn Scholarship

We have been notified that the Hemphill ISD is a named beneficiary in the Last Will and Testament of Kathleen Conn.

In Section III paragraph M the Will states the following:
Any funds remaining, and all the rest residue and remainder of my estate of whatsoever kind and wheresoever situated shall be used to establish a scholarship fund for one graduate of Hemphill High School, that has achieved a B average or better, are needy and are not in the top ten percent (10%) of their graduating class. The income from such scholarship fund shall be used to provide a student, depending on the funds available, with either a full or partial scholarship to the school of their choice. Students shall be selected based on need, achievement, moral character and leadership by a committee consisting of one teacher from grades 8 through 12.

A copy of the will is in backup information No. 3.

4. Service Pen Awards

5 Years	10 Years	15 Years	20 Years
Nan Byars	Tanyia Click	Geri Beeson	Sally Butler
Shanna Carnline	Charles Cook	Monica Butler	Marc Griffin
Allen Collier	Debbie Ener	Cindy Ince	Karen Horn
Sandra Easley	Judy Glende	Tom Ince	
Angie Lowe	Andy Malandrucolo	Patsy Vlasek	
Kenneth Thomas	Tracy Parrie		
	Shelly Starr		
	Kay Vrooman		
	Sunny Whittington		

35 Years
Nell Walker

5. Baseball Regional Finalist

Congratulations to the members of our Baseball Team and Coaches for an exciting season. To be one of the top 8 teams in the State is a great accomplishment.

Again, we thank them for their hard work and a successful winning season.

Coach Brad Stevens – District Coach of the Year
Coach Ivan Cedillo
Chad Ford – District Co MVP
Adam Wright – District Co MVP
Chris Burdette – District Utility Player of the Year
Kristian Nichols – 1st Team Infield
Matthew Hamilton – 1st Team Infield
Zach Hall – 1st Team Catcher
Eric Burdette – 1st Team Outfield
Myles Gibbs – 2nd Team Outfield
Jalon Twine – 2nd Team Pitcher
Cody Clark
Tristan Dodd
Luke Hall
Robert Hamilton
Cody Lindsey
Brendyn Todd
Martin Weaver

6. National Honor Society

Installation Ceremonies for New Inductees into the National Honor Society were held on May 22 in our Cafetorium. An impressive program was presented and a reception followed the program. Thanks to sponsors Belinda Simmons and Donna Horne.

The following students were sworn into the Hemphill High School National Honor Society:

Ginny Harris
Kassie Nichols
Amice Warner
Jan Calvin PeBenito
Karel Meyer
Sarah Harris
Megan Strickland
Charlye Hebert
Allanah Austin
Josh Patillo
Ashley Craft
Kurt Golden
Luke Hall
Doug Brittain
Cassie Jay
Drew Woods
DeAngela Singleton
Preston Packard

7. Kindergarten Graduation

Commencement Exercises were held in the High School Gymnasium on May 30, 2008. A total of 74 Kindergarten students received certificates of graduation. These students will be the Senior Class and graduate from Hemphill High School in 2020. All parents and persons in attendance were very proud of these students.

Mrs. Abbott did another excellent job in preparing and providing the music for the program.

Thanks to all the Teachers, Garden Club members, and Susan Smith for the program.

Please see program in backup information No. 7.

8. District Site Based Committee

The following persons will serve on the 2008 – 2009 District Site Based Committee:

Heidy Griffin, Elementary
Christa Gibbs, Elementary
Bobbie Strickland, Elementary
Lana Procella, Middle School
Debbie Ener, Middle School
Sunny Whittington, Middle School
Montez McNaughten, High School
Cindy Ince, High School
Sandra Butler, High School
Myki Proctor, Parent
Gwen Morrison, Parent
Stephanie Corley, Parent
Gary Smith, Business Representative
Angie Chance, Business Representative
Vic Waller, Business Representative
Beth McBride, Special Education Director
Ellen Mills, GT Coordinator
Susan Smith, Principal
Paula Pruitt, Principal
Marc Griffin, Principal
Glenn Pearson, Superintendent

9. Fitnessgram Program

Thanks to Coach Mays, Kathy Fitzgerald, and several of the Coaches for conducting the required Fitnessgram Program by the TEA. The results of our test has been sent to the Texas Education Agency.

10. Shared Services House Bid

Bids were opened at 10:00 a.m. on May 28, 2008 for the Shared Services House. Mr. Mervin Dickerson bid \$ 500 for the house. He will move the house as soon as he can find someone to move it.

Please see bid in backup information No. 10.

11. New Instructional Facility Allotment (NIFA)

Sally Butler discovered this new TEA State Funding Program at a workshop she attended recently. The grant provides \$ 250 per High School student for new public school buildings. We will receive \$ 69,358.00. Thanks to Sally this will be a help in buying equipment for the New High School.

12. Forest Service Rural Schools Program

The NEA is also trying to help pass the Forest Service Bill. Hopefully the one year extension or the 5 year bill will pass this month.

In the background information No. 12 I have provided an interesting history dating back to 1891.

13. Building Progress

Progress continues on the New High School. Payment No. 18 was made to Cox Construction for \$ 163,211.91. The balance remaining to be paid is \$ 1,150,264.91.

Please see background information No. 13.

(1) Tile is being laid in the restrooms and work continues on the corners of the front of the building.

(2) At the writing of this report the front concrete drives have been poured. Directly in front of the building is being prepared for pouring concrete, also the back sidewalks.

(3) Top soil has been spread around the building. Grounds work is progressing. The work fence has been removed around the building and the clean up is looking better.

(4) Tile flooring has been laid in all of the rooms. We have tentatively scheduled for our custodian crew to clean and wax the classroom floors the second week of July and then install the classroom furniture immediately after the waxing.

(5) During last months meeting (May) we discussed cabling for the speakers in the High School and installation of a Class Connection district wide intercom/paging system. We only had one RFP bid at that time for \$ 85,621.00. We finally received another RFP bid for \$ 57,101.13 from United Automation West Monroe Louisiana.

(6) On July 1, Computerland Network Technologies from Longview will begin installing our switches and hardware components for network upgrades for \$ 180,566.24. In order to possibly receive the E-Rate grant this work cannot be done until after July 1. We think we have a good chance of receiving a reimbursement of 86% for this equipment and work. May I remind you that this bid was approved at our January School Board Meeting.

We also have a grant request to Temple Industries.

(7) A recommendation will be in the Superintendent's Recommendations for the New High School for the following items:

- A. Elmos – Projectors and installation
- B. 205 Computers and Monitors
- C. 29 Network Printers

We have funds in the High School State Allotment of \$ 71,946 and additional Special Education Funds from the Shared Services of \$ 30,000 transferred to the General Operating. We also will be receiving funds from two grants (1) New Instructional Facility Allotment (NIFA) for \$ 69,358 and (2) Region VII Technology Grant of \$ 25,000. The above funds should be enough to pay for these items without paying for them out of our building funds.

(8) Two lots across from the New High School are almost level with the extra dirt hauled on them.

(9) Sketches for a new field house are available for your study and comments.

Please see background information No. 13 (9).

Superintendent's Recommendations:

1. Recommend Board action on Policy Update 83.

Recommend that the Board add, revise, or delete (Local) policies as recommended by TASB Policy Service and according to the Instruction Sheet from TASB Localized Policy Manual Update 83.

Please see backup information No. 1.

2. Recommend amending Local Policy DC.

Recommend approval of amending Local Policy DC clarifying Eligibility for Rehire of Retirees.

Please see policy in backup information No. 2.

3. Recommend approval of Employee Handbook.

Recommend approval of the 2008 – 2009 Employee Handbook.

The Handbook includes changes in TASB Policy Update 83.

A Handbook is included in your Board Packet.

4. Recommend approval of Student Handbook changes.

Recommend approval of the 2008 – 2009 Student Handbook changes.

The handbooks have not been printed, therefore, I have asked each Principal to list their changes separately and discuss them with you. Their Faculties and Site Based Committees made several recommendations for changes.

Please see the listed changes in backup information No. 4.

5. Recommend Overnight Trip Requests.

Recommend approval for FFA to attend the State Convention in Lubbock on July 14, 2008 to July 18, 2008.

Please see trip request in backup information No. 5.

6. Recommend accepting bids for Bread and Milk/Juice supplies.

Recommend we accept Mrs. Henson's recommendation for Bread supplies and Milk/Juice supplies for the 2008 – 2009 school year.

- (1) Flowers Bread Company – Bread Supplies
- (2) Borden Dairy – Milk/Juice Supplies

Please see backup information No. 6 for bids.

7. Recommend purchasing 28 Elmos, projectors, and installation.

Recommend we purchase 28 Elmos, projectors, and installation from DP Solutions for \$45,108.00.

Please see bid in backup information No. 7.

8. Recommend purchasing 205 Computers and 17" Flat Panel Monitors.

Recommend we purchase 205 Computers and 17" Flat Panel Monitors from EduTech Company for \$ 75,235.00.

Please see bid in backup information No. 8.

9. Recommend purchasing 32 Network Printers.

Recommend we purchase 32 Network Printers for \$ 6,652.00 from D P Solutions.

Please see bid in backup information No. 9.

**10. Adjourn for Executive Session
Allowed by Gov. Code 551.072 and 551.074.**

11. Convene to Open Session

12. Recommend accepting employee resignations.

- (1) LaKisha Kenebrew – Elementary School Teacher – Effective May 31, 2008
- (2) Susie Riggs – Shared Services VAC – Effective June 30, 2008
- (3) Glenda Loper – Custodian Staff – Effective May 31, 2008

Please see backup information No. 12.

13. Recommend employing personnel.

- (1) Jacqueline Canton – Elementary Teacher / Coach
- (2) Christopher Cunningham – Elementary Teacher / Coach
- (3) Sharon Cartwright – Shared Services Instructional Services Coordinator
- (4) Esther Early – Middle School English

14. Recommend reassigning personnel.

Recommend reassignment of Ellen Garrett from Elementary Aide to Maintenance Secretary in July.

Also reassign Connie Felts from Cafeteria to Building Custodian.

15. Recommend Land Purchase

Recommend you review two contracts for purchase of two tracts of land and approve the purchase of land.

(1) Purchase 4 acres of land from John Brown for \$ 75,000 plus closing costs.

(2) Purchase .681 acre from Margie Sanford for \$ 5,000 plus closing costs.

Please see backup information No. 15.