

**HEMPHILL INDEPENDENT SCHOOL DISTRICT  
P.O. BOX 1950 – HEMPHILL, TEXAS  
PHONE (409) 787-3371 – FAX (409) 787-4005**

**Glenn Pearson, Interim Superintendent**

**Sally Butler, Business Manager**

**Susan Smith**  
Elementary Principal

**Paula Pruitt**  
Middle School Principal

**Marc Griffin**  
High School Principal

**Agenda**

**Thursday, July 17, 2008 – 7:00 p.m. – Administration Building**

**I. Members Present:**

**Absent:**

**II. Invocation:**

**III. Pledge To The Flag:**

**IV. Mission Statement:**

**V. Visitors And Comments:**

**VI. Special Diploma Presentation**

**VII. Approval Of Minutes:**

1. Regular Board Meeting June 19, 2008
2. Special Board Meeting June 26, 2008

**VIII. Superintendent's Report:**

1. Summer Progress Reports
2. Construction Progress
3. Staff Development
4. Spring 2008 TAKS Monitoring Program
5. Secure Rural Schools and Communities Act
6. Fitnessgram
7. State Testing for Steroids
8. Appraisal District Budget

## **IX. Superintendent's Recommendations:**

1. Recommend approval of the District and Campus Improvement Plans.
2. Recommend approval of a renewal contract with the law firm of Linebarger Goggan Blair & Sampson, LLP for the appeal of the Comptroller's 2009 Property Value Study.
3. Recommend approval of Engagement Letter from Alexander, Lankford, & Hiers Inc. for the Audit of school district funds for the year ending August 31, 2008.
4. Recommend approval of a Broadcasting Agreement with Radio Station KTHP 103.9 to broadcast Hemphill Hornet games for the 2008 – 2009 season.
5. Recommend reviewing District's "Local Investment Policy" CDA, as required by the State's Legal Policy CDA, and approve a Resolution that this action was approved.
6. Recommend approval for an auction to be held at the Bus Shop for various items owned by the School District.
7. Recommend a proposed Tax Rate of \$1.03740 for the 2008 – 2009 school year, to be published in the notice for a public hearing to discuss the 2008 – 2009 School District Budget and Proposed Tax Rate, at 7:00 p.m. on August 21, 2008, in the Administration Building.
8. Adjourn for Executive Session  
Allowed by Gov. Code 551.072 and 551.074.
9. Convene to Open Session.
10. Recommend accepting employee resignations.
11. Recommend employing personnel.

## **X. Statement of Operations:**

### **XI. Approval of Bills & Financial Report for the Month of June 2008**

### **XII. Approval of Budget Amendment # 7 for the 2007 – 2008 School Year**

## **XIII. Adjourn:**

These closed sessions are authorized by the Texas Open Meeting Act, Texas Government Code Section 551.072 and 551.074.

### **A. Personnel.**

No action or vote may be taken in the closed meeting. An open meeting will be held to consider and take action, if any, on items discussed in closed session.

If during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the Board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Texas Government Code, Chapter 551, Subchapters D and E. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting.

Section 551.071 – For the purpose of a private consultation with the Board’s attorney on any or all subjects or matters authorized by law.

Section 551.072 – For the purpose of discussing the purchase, exchange, lease or value of real property.

Section 551.073 – For the purpose of negotiating contracts for prospective gifts or donations.

Section 551.074 – For the purpose of considering the appointment, employment, evaluation, reassignment of duties, discipline or dismissal of a public officer or employee or to hear complaints or charges against a public officer or employee.

Section 551.076 – To consider the deployment, or specific occasions for implementation, of security personnel and devices.

Section 551.082 – For the purpose of considering discipline of a public school child or children.

Section 551.083 – For the purpose of considering the standard, guidelines, terms or conditions the Board will follow, or instruct its representatives to follow, in consultation with representatives of employee groups in connection with consultation agreements provided for by Section 13.901 of the Texas Education Code.

Section 551.084 – For the purpose of excluding a witness or witnesses from a hearing during examination of another witness.

Should any final action, final decision or final vote be required in the opinion of the Board with regard to any matter considered in such closed meeting, then such final action, final decision or final vote shall be at either:

- A. the open meeting covered by this notice upon the reconvening of this public meeting, or
- B. at a subsequent public meeting of the Board upon notice thereof, as the Board shall determine.

This notice was posted in compliance with the Texas Open Meetings Act at \_\_\_\_\_ .m.,  
\_\_\_\_\_ (date).

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Glenn Pearson, Interim Superintendent  
Hemphill I.S.D.  
For the Board of Trustees

## **Superintendent's Report:**

The summer is rapidly passing by and everyone is working hard preparing for the beginning of the new 2008 – 2009 school year. After our July Board meeting there will be only 26 days before the Teachers report back to school on August 13. Student's first day of classes will be August 25. Students participating in Band, Volleyball, Football, and Cross Country will begin working out after August 1.

### **1. Summer Progress Reports:**

Our personnel are working very hard preparing for the new school year.

- (1) Our building cleaning crew is doing an outstanding job of cleaning all the classrooms, offices, halls, and floors of all our buildings. We appreciate the excellent work they are doing. The tentative date to do the floors of the New High School is July 14.
- (2) New stalls in the boys and girls restrooms in the Library Building have been completed.
- (3) Our outside summer yard workers are also doing excellent work. Shrubs have been trimmed and re-mulched. Mowing and trimming are being done as needed. A final mowing will be done just before school starts.
- (4) A fence is being installed around the A/C and breaker box behind the Cafeteria.
- (5) The Old Gym lobby and restroom repairs have been made and are usable again.
- (6) Improved the drainage under the home football stands to keep the dirt from building up around the base of the post.
- (7) Removed the dead tree from the Elementary playground.
- (8) Completed the requested shelving and cabinets needed by the Elementary Teachers.
- (9) Completed the tile floors in the Elementary Offices.
- (10) Buses are being serviced, plus changing hoses and belts, etc.
- (11) Moved everything out of the Homemaking wing and started preparing for the remodeling for an Administration Building. We have taken out the lockers in the hall.
- (12) Finished remodeling Middle School Administration Office.

## **2. Construction Progress**

### (1) New High School

Payment No. 19 was made to Cox Construction Company for \$ 282,754.74. The remaining balance including retainage is \$ 867,510.17.

A copy of the payment request is in backup information No. 2 (1).

We are still being told that we will be able to move into the building by the time the Teachers get here on August 13.

The steel people have been working this week to finish the outside of the building.

All outside concrete work has been completed with the exception of the various drains under the sidewalks at various places.

Covers over the walkways are being installed at this time.

Tile work in the restrooms is still being installed.

Floor tile in the halls is scheduled to be installed this week.

Mill work for the offices and classrooms are to be installed next week.

Carpet is being installed in the Library and Offices at the present.

They are nearing completion of the installation of all the Lab tables and cabinets in the four Science Labs.

A T & T is working in the building installing phone lines, etc.

United Automation is working in the building and district installing the Intercom System.

Internet switches and hardware are all being put in at this time.

Elmo's for each classroom will also be installed.

Base borders are supposed to be in this week in the South wing. This will allow our cleaning crews to do the floors.

Along with Mr. Wilcher's report at the Board Meeting I will give an oral update of the building progress.

Architect's Field Observation Report in backup information No. 2 (1).

## (2) Administration Building

I have been working with the Architect to finalize the drawing to meet all the ADA requirements. I have included the last sketch in backup information No. 2 (2). We are still working on a solution to the beam across the Board Meeting room. We should have it solved by our Board Meeting.

We have completely cleaned out the homemaking wing of the building, including the hall lockers. The only walls that we will have to take down are in the Board room area. I will discuss the sketch at the Board Meeting, also I hope to have a list of materials that we will need to remodel the building.

## (3) New Athletic and Physical Education Complex

Our Architect is progressing with the sketch approved at our last Board meeting in preparing plans for our approval before putting them out for bid.

The electrical problem of the buried electrical line from the transformer along side of the present Fieldhouse to the pole going toward Smith Street can be solved. The line from Hwy 87 to our transformer would end at our transformer. The City would run a new line from the new Alco Store North on Smith Street to service the City of Hemphill.

We would have to buy a new transformer next to the one that is there to service the new building. The present transformer does not have the capacity for the new building.

I have included a letter from the City Manager concerning the electrical problem and the need for additional information concerning needed utility services in backup information No. 2 (3).

## **3. Staff Development**

Our Teachers will report to work on Wednesday, August 13, 2008. We will have a meeting with all employees employed by the District at 8:00 a.m. Please come to the meeting if you can, also we will provide lunch for all employees on the first day.

A copy of the agenda for Staff Development is included in backup information No. 3.

## **4. Spring 2008 TAKS Monitoring Program**

The administration of our TAKS Tests was monitored by the Texas Education Agency. I am happy to report that we met all their required criteria. Congratulations to Monica Butler and all personnel who helped her in the administration of the tests.

Please see the letter from the TEA in backup information No. 4.

## **5. Secure Rural Schools and Communities Act**

It looks like our Forest Service money will not be extended. I have not heard anything since June 20, 2008.

I have included a Legislative Update from the National Forest Counties and Schools Coalition in backup information No. 5.

## **6. Fitnessgram**

A report from the Texas Education Agency shows that only a low percentage of Texas students are considered to be in the "Healthy Fitness Zone". I think our new Physical Education facility will help our students in this area.

Please read the report in backup information No. 6.

## **7. State Testing for Steroids**

It was interesting to see that out of 10,407 Texas high school students tested this Spring that only 2 tested positive. Doubts are being raised about renewing the 3 million-a-year project.

## **8. Appraisal District Budget**

We received the following information from the Appraisal District.

- (1) Budget
- (2) Pro-rated share of cost for each taxing entity
- (3) Notice of their Public Hearing
- (4) Ratio Study

A copy is included in backup information No. 8.

## **Superintendent's Recommendations:**

### **1. Recommend approval of the District and Campus Improvement Plans.**

Recommend approval of the following Hemphill Independent School District Improvement Plans:

- (1) District Improvement Plan
- (2) High School Campus Improvement Plan
- (3) Middle School Campus Improvement Plan
- (4) Elementary School Campus Improvement Plan

A copy of our plans are included in your Board Packet.

### **2. Recommend approval of a renewal contract with the law firm of Linebarger Goggan Blair & Sampson, LLP for the appeal of the Comptroller's 2009 Property Value Study.**

A letter and contract are in backup information No. 2.

A copy of a Property Value Study Appeal Services Booklet is included in your Board Packet.

### **3. Recommend approval of Engagement Letter from Alexander, Lankford, & Hiers Inc. for the Audit of school district funds for the year ending August 31, 2008.**

Their estimated fee is \$17,200.

A copy of the letter is in backup information No. 3.

### **4. Recommend approval of a Broadcasting Agreement with Radio Station KTHP 103.9 to broadcast Hemphill Hornet games for the 2008 – 2009 season.**

The agreement is a standard UIL contract.

A copy of the contract is included in backup information No. 4.

### **5. Recommend reviewing District's "Local Investment Policy" CDA, as required by the State's Legal Policy CDA, and approve a Resolution that this action was approved.**

Please see "Resolution and Policy" in backup information No. 5.

### **6. Recommend approval for an auction to be held at the Bus Shop for various items owned by the School District.**

An ad will be placed in the paper for 2 weeks (August 6 and August 13) and bids will be opened on August 18, 2008 at 12:00 Noon in the Administration Office.



**7. Recommend a Proposed Tax Rate of \$1.03740 for the 2008 – 2009 school year, to be published in the notice for a public hearing to discuss the 2008 – 2009 School District Budget and Proposed Tax Rate, at 7:00 p.m. on August 21, 2008, in the Administration Building.**

Also, I recommend that the 2008 – 2009 Tax Rate and Budget be adopted at the Regular Board Meeting immediately after the Public Hearing.

**8. Adjourn for Executive Session**  
**Allowed by Gov. Code 551.072 and 551.074.**

**9. Convene to Open Session**

**10. Recommend accepting employee resignations.**

- (1) Ivan Cedillo– High School Teacher – Effective July 7, 2008
- (2) Kathy McGraw – 5th Grade Teacher – Effective July , 2008
- (3) Brad Stevens – Middle School Teacher – Effective July 8, 2008
- (4) Jessie Coker – Middle School Teacher – Effective July 10, 2008
- (5) Tanyia Click – Middle School Teacher – Effective July , 2008

Please see backup information No. 10.

**11. Recommend employing personnel.**

- (1) Brenda DuBois – 5th Grade Teacher
- (2) Tammy Ener - Cafeteria
- (3) Susan McCulley – Special Education Counselor
- (4) Ami James – Service Coordinator

Please see backup information No. 11.